



## Registered Nursing 2010 Pre-Application Information Guide

**Introduction:** Highline Community College faculty and staff are pleased that you are interested in the Associate of Applied Science Registered Nursing program at Highline Community College (HCC). Since 1964, the Associate Degree Nursing (ADN) Program at HCC has been preparing students for careers as Registered Nurses. Highline's nursing instructors share in their commitment to maintaining high educational standards as expressed in this mission statement: *We, the Nursing Faculty, are committed to excellence in nursing as exemplified by graduates who are caring professionals that value life-long learning.* Our website is <http://RN.highline.edu>

**Accreditation:** Highline's nursing program is approved by the Washington State Nursing Care Quality Assurance Commission, Mailing Address P.O. Box 47865 Olympia WA 98504-7865 , Physical Address : 310 Israel Rd. Tumwater WA 98501, telephone: 360 236 4700, <https://fortress.wa.gov/doh/hpqa1/HPS6/Nursing/default.htm> and accredited by the National League for Nursing Accrediting Commission, 61 Broadway, 33rd Floor, New York, NY 10006 , telephone: 800 669 1656 ext.153, 212 363-5555 ext. 153, FAX 212-812-0390 <http://www.nlnac.org>.

### Preparing to Apply

**Getting Started:** Admission to the RN program is selective based on required prerequisite courses and a system of factored points. Please drop in to the Educational Planning and Advising Center in building 6 to meet with an advisor.

**Attendance at a Nursing Program Information Session is strongly recommended.** Information sessions are held in building 2 from 1 - 2 pm and 5:30 - 6:30 pm on July 21 and October 20, 2009, and January 26 and April 20, 2010.

**Prerequisite courses:** Applicants must have completed the following prerequisites at the time of application to the program (end of winter quarter 2010). Applicants must have earned at least 5 quarter credits (or 3 semester credits) and a minimum grade of 2.5 in every course to be eligible to apply. *In 2008, students selected into the nursing program had earned an average of 3.83 on their prerequisite courses.*

Course Title The minimum grade for these courses is a 2.5	Common Course Number (#)	HCC Course (#) Prior to Summer 2009	Specific Information
Intermediate Algebra or higher	Not Applicable (N/A)	Math 97 or higher	Or, you can use Intermediate Algebra COMPASS score of 71 or higher or Intermediate Algebra ASSET score of 34 or higher or Math&146 or Busn 210. We recommend Math&146 or Busn 210.
Principles of Writing	Engl&101	Writ 101	
Introduction to Cell Biology If Biol. 231/232 are completed at another college, Chem 121 can be substituted for Biol 230. Common course number for Chem 121 is Chem&231	Biol&160	Biol 230	Biol 230 - previously numbered Biol 151
Human Anatomy and Physiology I (A&P I)	Biol&241	Biol 231	Must have been completed after 3/31/00. Both A&P courses must be taken at same college.
Human Anatomy and Physiology I (A&P II)	Biol&242	Biol 232	Must have been completed after 3/31/00. Both A&P courses must be taken at same college.
Microbiology	Biol&260	Biol 250	Must have been completed after 3/31/00 May be completed after application is submitted but must be completed prior to program entry
Introduction to Psychology	Psyc&100	Psych 100	
Developmental Psychology: Life Span Psychology	Psyc&200	Psych 215	Must have been completed after 3/31/00

**Additional Requirements:** Prior to graduation, students must complete the following

- Math&146 Elements of Statistics, BUSN 210 Statistical Analysis, or College level math - 5 credits
- Non-nursing elective - 2 credits

## Application, Admissions, and Program Timelines

**Highline Community College Admissions Application:** As soon as possible, students transferring from other colleges must complete a Highline Community College admissions application online at [www.highline.edu](http://www.highline.edu) or visit Admissions/Entry Services in Bldg. 6. Acceptance to HCC does not guarantee acceptance to the ADN program. Applicants transferring coursework from other colleges must pay the college application fee before transcripts will be evaluated. There will be an RN program application fee effective 2010. More information will be available in the application packet.

**Nursing Program applications available:** Applications are available November 2, 2009 in the Admissions/Entry Services department, Bldg. 6. Instructions for completing the TEAS™ will be included in the application packet.

**Program Application due date: February 1, 2010:** Your completed application packet must be mailed (postmarked no later than February 1, 2010) or delivered in person to Admissions/Entry Services, Building. 6 - Highline Community College, 2400 South 240<sup>th</sup> Street \* PO Box 98000, MS 6-8, Des Moines, WA 98198-9800

**Transfer credits:** If transfer classes are to be considered, official transcripts and a *Request to Evaluate Transcripts* form must be turned in to the Admissions/Entry Services staff, Bldg. 6. This includes any other colleges at which prerequisite courses were taken. Transcripts must arrive by February 1 except for those courses taken in winter 2010. HCC students do not need to print Highline Community College transcripts. The last day to submit official winter 2010 transcripts from the other colleges is April 9, 2010. **HCC's Nursing Program does not accept transfer of nursing coursework from other nursing programs.**

**2010 Admission Factoring** - maximum of 37 points possible. Use this form to track your progress.

COURSE	Common Course Number	GRADE A = 4.0, B = 3.0, Etc.	POINTS
BIOL 230 Intro to Cell Biology	<b>Biol&amp;160</b>		
BIOL 231 Anatomy & Physiology I	<b>Biol&amp;241</b>		
BIOL 232 Anatomy & Physiology II	<b>Biol&amp;242</b>		
WRIT 101 Principles of Writing	<b>Engl&amp;101</b>		
PSYCH 100 Introduction to Psychology	<b>Psyc&amp;100</b>		
PSYCH 215 Developmental Psychology: Life Span Psychology	<b>Psyc&amp;200</b>		
Test of Essential Academic Skills, (TEAS™) 0-10 point possible			
Work Experience or Degree (See Below) No more than 3 points			
<b>Total</b>			

**Test of Essential Academic Skills (TEAS™):** All applicants must complete the TEAS™ during the current application process. There is a \$25 fee which is payable online to TEAS before testing can occur. Information about how to take the TEAS™ is located on page 4.

**Work Experience or Degree.** Applicants can accumulate no more than 3 points. Documentation of this experience must be submitted by March 20, 2010.

**3 Points**

- A. Bachelor's Degree
- B. Current Certification or License in:
  1. Respiratory Care Practitioner
  2. Paramedic
  3. Medical Assistant
  4. Nursing Assistant
  5. Emergency Medical Technician

**OR**

**2 Points**

- C. Employee or volunteer:  
Health care setting minimum  
of 450 hours

**OR**

**1 Point**

- D. Employee or volunteer:  
Health care setting minimum  
of 100 hours

For Item A: Proof consists of a transcript showing graduation.  
For Items B 1-5: Proof consists of National or Washington State Certification or Licensure that is current on 3/1/10.  
For Items C and D: Proof consists of a completed "Work Experience Verification Letter" from the agency, institution, or employer. The work must have been done after 4/1/07.

**Factoring Notification:** By the end of April, 2010, applicants will receive a factoring form showing the following: grade points, TEAS™ score, and work experience/degree points earned. Applicants are required to return the response form by the deadline provided.

**Admission Notification:** Admission decisions will be mailed to applicants on May 28, 2010 in the form of one of three letters: 1) Offer of admission for 2010, 2) Offer of a position as an alternate for 2010, or 3) Regrets that admission is not offered. **We do not keep a waitlist from year to year.**

### Additional Information

**Criminal Background Check:** Once accepted into the program, the student will be required to submit a criminal background check by the Washington State Patrol and the Excluded Providers List of the Office of Inspector General. This is required by state and federal law and by clinical agency policy. Some clinical facilities fingerprint students for federal background checks and randomly screen for drug use.

Clinical agencies retain the right to refuse placement to students with a history of certain offenses. Highline faculty and staff can not predict this decision with certainty. Therefore, prospective students are encouraged to investigate how their background check might affect a potential clinical placement. For information about background checking see <http://www.wsp.wa.gov/crime/crimhist.htm> and <http://exclusions.oig.hhs.gov/>.

**Program Timeline and Schedule:** The program starts in the Fall quarter every year. Nursing theory and laboratory classes will be held Monday through Fridays, 8 am to 5 pm. Students may be assigned to clinical practicum on either day or evening shift. **The program is only offered as a full-time program of study.**

#### Sample Student Schedule for Nursing Program

Fall	Winter	Spring	Fall	Winter	Spring
N101 Core Concepts in Nursing I, 3 credits	N102 Core Concepts in Nursing II, 2 credits	N103 Core Concepts in Nursing III, 2 credits	N201 Issues and Trends I, 1 credit	N251 Community-Based Nursing, 1 credit	N202 Issues and Trends II, 1 credit
N121 Pharmacology in Nursing I, 2 credits	N141 Medical Surgical I, 4 credits	N142 Medical Surgical Nursing II, 3 credits	N241 Medical Surgical Nursing III, 4 credits	N231 Psychiatric Mental Health Nursing, 6 credits	N231 Psychiatric Mental Health Nursing, 6 credits
N131 Psychosocial Concepts I, 2 credits	N132 Psychosocial Concepts II, 1 credit	N122 Pharmacology in Nursing II, 1 credit	N211 Nursing Practicum IV, 5 credits	Or N242 Maternal Child Nursing, 5 credits	Or N242 Maternal Child Nursing, 5 credits
N111 Nursing Practicum I, 3 credits	N113 Nursing Practicum II, 4 credits	N115 Nursing Practicum III, 4 credits		N212 Nursing Practicum V, 5 credits	N212 Nursing Practicum V, 5 credits
N112 Lab Practicum I, 2 credits	N114 Lab Practicum II, 1 credit	N116 Lab Practicum III, 1 credit		Or N213 Nursing Practicum VI, 3 credits	Or N213 Nursing Practicum IV, 3 credits

#### Necessary Skills and Abilities for Nursing Students:

Use of the senses to gather information

- Detecting color changes in the skin
- Hearing heart and lung sounds through a stethoscope
- Palpating pulses and feeling hot/cold skin

Use of speech, reading and writing to communicate

Ability to synthesize information from a variety of sources and apply it in making decisions  
Emotional stability and flexibility to function effectively in situations of stress

Motor abilities such as

- Standing and walking
- Reaching and bending
- Grasping
- Lifting and carrying

**Eligibility to be licensed:** Following successful completion of the ADN program, students are eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The license to practice Registered Nursing in the state of Washington is granted by the Washington State Nursing Care Quality Assurance Commission. To be eligible, this commission requires applicants provide information regarding physical and/or mental condition and criminal history. For further information regarding eligibility, check the commission website, <https://fortress.wa.gov/doh/hpqa1/HPS6/Nursing/default.htm>.

Please note: The contents of this document shall not be construed as a contract between Highline Community College and prospective or enrolled students. Every effort has been made to insure its correctness, but college regulations and program requirements may change during the period in which it is in force. In the event of a change of regulations or program requirements, current regulations shall govern.

Highline Community College provides equal opportunity in education and employment and does not discriminate against anyone based on race, ethnicity, creed, color, national origin, sex, marital status, sexual orientation, age, religion, or the presence of any sensory, mental or physical disability, or status as a disabled person or veteran of war, in accordance with applicable laws.

## TEAS™ (Test of Essential Academic Skills) Information 2010 Nursing Program Admissions

The TEAS™ is required for admission into the RN program at Highline. Testing appointments are available from January through February. Completed RN applications require all materials be submitted by February 1, 2010 and testing completed by February 26, 2010.

Testing Appointment. The TEAS™ is a computer based test. Testing will take place in the Highline Community College Testing Center by appointment only. You must call (206) 878-3710, ext. 3251 to schedule your testing appointment. Since there are limited testing stations available each day, it is in your best interest to schedule an appointment as soon as possible.

TEAS™ Payment. The cost of the TEAS™ test is \$25.00 and the payment must be made before testing. Go to <http://www.atitesting.com/> to set up a username and password. **Use 545516 for assessment ID. Highline is not listed on the testing site list, you must scroll down the page and click on “Continue” and follow direction to pay with VISA or MasterCard debit or credit cards, write down/remember the product code. The product code will allow you to access the test during your scheduled testing time at Highline.**

TEAS™ Preparation. Applicants can prepare for the TEAS™ by purchasing a workbook and/or by taking the pre-test online. Goto the TEAS™ website to learn more about preparation options <http://www.atitesting.com/>.

Retesting. RN applicants can retest only once 30 days after taking the TEAS™ test. If test is retaken, the last test score is the score used.

Scores. Testers will receive their scores immediately after testing. The TEAS™ transcript (scores) will be valid for two years. Test scoring translation: 84.6% = 8 .5 points or 80.53% = 8.1 points

Transferring TEAS™ Scores Applicants who take the TEAS™ at another college will be required to order official test transcripts (scores) from ATI, the producers of TEAS™. ATI will require a pre-payment of \$25.00 for every set of official transcripts (scores) ordered. Visit the ATI website for more information about ordering official test scores. <http://www.atitesting.com/>.

Your Testing Appointment. On the day of your testing appointment arrive 15 minutes early and bring your photo identification card and the product code you received when paying online. You should plan on 3½ hours for the actual testing. February 26 is the last day for testing for 2010.

**RN Course Equivalency Chart  
Updated April 09**

Local community colleges	Cell Biology	Anatomy & Physiology	Microbiology	Gen Psych	Life Span Psych	College Writing
<b>CC# (Common Course Number)</b>	<b>BIOL&amp; 160</b>	<b>BIOL&amp;241 and BIOL&amp;242</b>	<b>BIOL&amp;260</b>	<b>PSYC &amp; 100</b>	<b>PSYC&amp;200</b>	<b>ENGL&amp; 101</b>
<b>HIGHLINE</b>	230 or 201	Biol 231 & 232	250	100	215	101
Bellevue	101 or 201	Biol 260 & 261	250	100	204	101
Bellingham Tech Col	Bio 121	Bio 210 & 211	Bio 215	101	210	101
Big Bend CC	Bio 110	Bio 210 & 211	Bio 215	101	210	101
Centralia C	Biol 111	Zool 251 & 252	Biol 211	101	240	101
Columbia Basin C	111	Bio 221 & 222	260	101	240	101
Edmonds	201	Bio 230 & 231	250	100	N/A	105
Everett	100 or 160	Biol 230 & 235 or Biol 235 & 237	250	100	203	101
Green River	201	A&P 205 & 206	210	100	210	110
Lake Wash Tech	114	Biol 211 & 212	Biol 215	101	105	101
North Seattle	201	ANP 213 & 214	280	110	206	101
Olympic	201	Bio 250 & 251	260	101	224	101
Peninsula	N/A	Boil 201L & 202L	240L	110	225	111
Pierce	101 or 201	Bio 240, 241 and 250, 251	Micro 201	110	205	101
Renton	Bio 101	Bio 220 & 221	Biol 210	101	210	101
Seattle Central	201	ANP 213 & 214	280	110	206	101
Shoreline	201	Bio 210 & 211	215	100	204	101
Skagit	101	BISC 242 & 243	BISC 215	100	110	101
South Puget Sound	111	Bio 205 & 206	211	101	220	101
South Seattle CC	201	ANP 213 & 214	280	110	206	101
Spokane CC Spokane Falls	101	AP 242 & 243	MBiol 231	101	210	101
Tacoma	211	Bio 220 & 221 or 240, 241& 242	201	100	206	101
Walla Walla	151	Biol 210, 211 & 212	230	101	103	101
Wenatchee Valley CC	121	221 & 222	223	101	201	101
Whatcom	102	Biol 270 & 271	240	110	216	101
Yakima Valley CC	101 or 109	Biol 110 & 111 or 230 & 231	112 or 232	101	213 & 214	101

\*\*\*\*\*

**RN Course Equivalency Chart  
Updated April 09**

Local 4-yr colleges and universities	Cell Biology	Anatomy & Physiology	Microbiology	General Psych	Life Span Psych	College Writing
<b>HIGHLINE</b>	230 or 201	Biol 231 & 232	250	100	215	101
Central Washington	BISC 223 or Biol 110 or 220	Zoo 341 & 342 or Biol 355 & 356	BISC 370 or Biol 323	101	313 or 314	101
Eastern Washington	171 & 270	Bio 232,233 & 234 (whole series =HCC Biol 230,231 & 232)	335	100	N/A	101
Pacific Lutheran	161	Bio 205 & 206	201 or 328	101	352	101
Seattle Pacific	2101	Bio 2129 & 2130	3351	1180	2470 or 3470	1101
Seattle University	165	Bio 200 & 210	220	120	322	110
Univ of Puget Sound	111 or 212	Bio 221 & 222	350	101	273 & 274	101
U of W	101or 201 or 200	Bstr 301 and Zoo 118 & 119	Micro 301 & 302	101	Nurs 201	131
Western Washington	201 or 205	Bio 348 & 349	345 & 346	101 or 201	N/A	101 (4 crs)
Washington State	Bio 103 or Bio 107	Zool 251 & 315 or Biol 251 & 315	MBiolS 101 or 302 or 102&105	105	N/A	101

**Chemistry & Math Equivalency Chart  
April 2009**

<b>Local Community Colleges</b>	<b>Inorganic Chemistry</b>	<b>Intermediate Algebra</b>	<b>Statistics</b>
<b>CC# (Common Course Number)</b>	<b>CHEM&amp; 121</b>	<b>N/A</b>	<b>MATH&amp; 146</b>
Highline CC	Chem 121	Math 097	Math 210
Bellevue CC	Chem 101	Math 099	Math 130
Bellingham Tech College	Chem 131	Math 099	N/A
Big Bend CC	Chem 101/Chem110	MPC 099	Mth 161
Centralia College	Chem 101	Math 099	Math 108
Columbia Basin CC	Chem 110&1101	Mth 095 or 098	Mth 143
Edmonds CC	Chem 101	Math 090 or 092	Math 240
Everett CC	Chem 101	Math 065 or 099	Math 281
Green River CC	Chem 101/Chem 105	Math 097	Math 256
Lake Washington Tech College	Chem&121	Math 099	Math 120
North Seattle CC	Che 101	Mat 098	MATH 109
Olympic College	Chem 121	Math 099	Math 281
Peninsula College	Chem 101L	Math 099	Math 210
Pierce College	Chem 101	Math 098	Math 281
Renton Tech College	Chem 120	Math 095	Math& 146
Seattle Central CC	Che 101	Mat 098	Mat 109
South Seattle CC	Che 101	Mat 098	Mat 109
Shoreline CC	Chem 101	Math 099 or 098	Math 108
Skagit Valley College	Chem 131	Math 099	Math 108
So Puget Sound CC	Chem 101	Math 099	Math 108
Spokane/Spokane Falls CC	Chem 161	Math 099	Math 221
Tacoma CC	Chem 101	Math 099	Math 108
Walla Walla CC	Chem 107	Math 095	Math 201
Wenatchee Valley College	Chem 110	Math 097	Math 201
Whatcom CC	Chem 115	Math 099	Math 240
Yakima Valley CC	Chem 109&110	Math 095	N/A

**Chemistry & Math Equivalency Chart  
April 2009**

<b>Local 4-yr colleges &amp; universities</b>	<b>Inorganic Chemistry</b>	<b>Intermediate Algebra</b>	<b>Statistics</b>
Central WA University	Chem 111&111L	Math 100C	Math 311
Eastern WA University	Chem 161	Math 104	Math 380
Pacific Lutheran University	Chem 105	Math 099	Stat 231
Seattle Pacific University	Chm 1100	Math 0153	Mat 1360
Seattle University	Chem 101	Math 110	N/A
University of Puget Sound	Chem 110	N/A	Math 160
University of WA	Chem 120	Math 098 or 103	Stat 311
Western WA University	Chem 115/121	Math 112	Math 240
WA State University	Chem 101	Math 101	Stat 205